

# University Council Leadership Roundtable

MINUTES

AUGUST 2, 2016

3 – 4 PM

LEIGH HALL 414

MEETING CALLED BY	Harvey Sterns, chair
TYPE OF MEETING	Leadership Roundtable
PRESIDER	Harvey Sterns, chair
NOTE TAKER	Kim Haverkamp
ATTENDEES	<b>Attendees:</b> Linda Barrett, Alisa Benedict O’Brien, Kim Cole, Elizabeth Erickson, Kathee Evans, Debbie Gannon, Diane Gorse, Marjorie Hartleben, Kristin Koskey, Kris Kraft, Isaac Lampner, Mary Jo MacCracken, Ruth Nine-Duff, Rex Ramsier, Scott Roberts, Shiva Sastry, Michael Spayd, Laura Spray, Harvey Sterns

Agenda topics:

3:00 – 4:00

CALL TO ORDER

HARVEY STERNS

DISCUSSION	<p>The UC Executive Committee invited UC standing committee chairs, vice chairs and secretaries to participate in a UC Leadership Roundtable. All UC standing committees were represented. The UC chair called the meeting to order at 3 p.m.</p> <p>The Chair emphasized the importance of committees functioning for the good of the University as well as the importance of meeting governance issues with HLC.</p> <p>The following was discussed:</p> <ol style="list-style-type: none"> <li>1. UC members are representatives of a constituent group and they should communicate with their group to bring ideas/issues to their committee.</li> <li>2. The attached UC Bylaws were approved at the June 15 BOT meeting. The document is in rule format for the August 10 BOT meeting. The following changes were discussed: <ul style="list-style-type: none"> <li>• Administrators are not voting members of the UC. It is expected that administrators will attend UC meetings when the committee presents an in-depth report or brings a substantial topic before the UC.</li> <li>• Quorum for meetings is a majority of the filled seats</li> </ul> </li> </ol> <p>Standing committees should review their committee description (see pages 9-11) and bring amendments to the UC if needed.</p> <ol style="list-style-type: none"> <li>3. The chair reviewed the attached Standing Committee Expectations document.</li> <li>4. Goal development was discussed. The following suggestions were made: <ul style="list-style-type: none"> <li>• Goals should be important to the institution and have measureable outcomes/impact</li> <li>• Committees chairs should report on goal progress at each UC meeting</li> </ul> </li> </ol>
------------	---

Shiva Sastry ([ssastry@uakron.edu](mailto:ssastry@uakron.edu)) asked attendees to let him know what ideas/issues they think the Budget and Finance committee should address.

5. Rex Ramsier discussed the following:
  - The Tiger Team committees are working on short-term, tactical issues and they will give long-term planning issues to the UC committees.
  - UC has to demonstrate that we have a shared governance system that works. We have been entrusted to come up with recommendations that will make a difference to the institution.
  - Members should think about: Who am I representing; What is the goal; and Why am I here.
  
6. The following suggestions were made:
  - Physical Environment and Budget Committees – get involved in Stark State discussions
  - Physical Environment Committee – get involved in Martin Center discussions

The meeting was adjourned at 4 p.m.